

# Repairs and Adjustments

## Tension screw adjustment

1. Located the tension screw hole in the side of the stile
2. Using a Phillips screwdriver adjust the tension by tightening or loosening both screws.

## Replacing a louver

1. Cut staple on the tilt rod, spread open with pliers
2. Cut louver pin with a sharp thin knife between the louver and the shoulder of the pin
3. Remove damaged louver and nylon pin from stile
4. Remove staple legs from the tilt rod with pliers
5. Insert side of new louver with traditional louver pin into stile hole
6. Insert spring pin into stile, contain inside stile with putty knife
7. Align louver holes with holes in stile
8. Remove putty knife and pin will snap into place
9. With needle nose pliers, install new staples through louver into holes on the back of the tilt rod.
10. Seat staple into tilt rod with slip joint pliers. Take care not to damage face of tilt rod.
11. Adjust staple as needed for closure